

May (19 Instructional days)						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	FOCUS
3	4	5	6	7	8	
			Moos LSC Meeting			Principal Focus: Principal Report
ASPIRA Board Meeting						
10	11	12	13	14	15	
				Alderman Moreno's Visit		Principal Focus: Summer Programs
Teacher Appreciation Day!				4th Mid-Quarter report		
17	18	19	20	21	22	
4th Quarter Interim Assessments				All day PD		Principal Focus: Staff Evaluations
				(No school for students)		
				Junior/Senior PROM		
24	25	26	27	28	29	
Scantron Testing						
		High School Investigation Day				Principal Focus: Testing
31						
Memorial Day Holiday						

Reminders: Gradebook entries must be updated weekly. Lesson Plans are due posted on Rubicon Atlas bi-weekly for the current and the week ahead. Attendance must be taken during the first 5 minutes of every period. Classroom visits are unannounced unless otherwise arranged between the principal and the teacher. **Principal has open door policy.**